2020 Cub Scout Day Camp Leader & Parent Guide

DOWN on the FARM Day Camp

CUB SCOUTS GOING INTO 1ST-5TH GRADES
Table of Contents

Cub Scout Day Camp Overview ...........................................................................................................3
  Dates, Times, & Location of Day Camp ..............................................................................................3
  Program - What will they be doing? ....................................................................................................3
  Approximate Schedule .......................................................................................................................3
Cub Scout Day Camp Requirements ...................................................................................................4-5
Fees & Registration ..................................................................................................................................6
Refund Policy ..........................................................................................................................................6
Camperships ...........................................................................................................................................6
Who Should Attend? ..............................................................................................................................6
Parent-to-Child Ratio .............................................................................................................................6
Advancement at Day Camp ....................................................................................................................7
Trading Post & Thursday Carnival .......................................................................................................7
Health Forms Required .........................................................................................................................7
What to Bring to Camp ............................................................................................................................7
Health and Safety ....................................................................................................................................8
  Health and Accident Insurance ...........................................................................................................8
  Health Facilities ....................................................................................................................................8
  Medication ............................................................................................................................................8
  Weather Emergencies ............................................................................................................................8
Procedures, Policies, & Information ......................................................................................................9-10
Cub Camping Promotions During Packs Meetings ............................................................................10
Frequently Asked Questions? ...............................................................................................................11
Camp Director Contacts .........................................................................................................................11
Adult Group Leader (Walker) Job Description ......................................................................................12
Notes & Council Service Center Contacts .........................................................................................13

Funding for Day Camp Provided by:
Cub Scout Day Camp Schedules
Dates of Operation & Arrival Times

HAC Day Camp- North – June 15th - 18th, 2019
Located at: Wickiup Hill Learning Center; 10260 Morris Hills Rd, Toddville, IA 52341

- Arrive at Camp on Monday, June 15th: 8:15AM
  (Please arrive early on the first day of camp to allow enough time to register.)
- Arrive at Camp Between Tuesday - Thursday: 8:45AM
- Pick-up Time on Monday - Thursday: 4:00PM

HAC Day Camp- South– June 22nd - 25th, 2019
Located at: Johnson County Fairgrounds; 3109 Old Hwy 218 S, Iowa City, IA 52246

- Arrive at Camp on Monday, June 22th: 8:15AM
  (Please arrive early on the first day of camp to allow enough time to register.)
- Arrive at Camp Between Tuesday - Thursday: 8:45AM
- Pick-up Time on Monday - Thursday: 4:00PM

Program – What will they be doing?

Our Cub Scout Day Camps provide a very well structured program for the youth who attend. Scouts in attendance will be assigned a den, with which they will rotate through all the activities. Each group will get the opportunity to take part in Archery, BB Guns, Sling Shots, Crafts, Cooking, Scout Skills, Ecology, and much more. Program sessions run approximately 30 - 45 minutes.

Approximate Schedule:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:15 am - 8:45 am</td>
<td>Check-In at Registration Station</td>
</tr>
<tr>
<td>9:00 am - 9:15 am</td>
<td>Flags &amp; Announcements</td>
</tr>
<tr>
<td>9:15 am - 12:10 pm</td>
<td>Station Rotations</td>
</tr>
<tr>
<td>12:10 pm - 12:45 pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>12:45 pm - 3:45 pm</td>
<td>Station Rotations</td>
</tr>
<tr>
<td>3:45pm - 4:00 pm</td>
<td>Closing Flags, Announcements, &amp; Pick-up</td>
</tr>
</tbody>
</table>

If schedule changes, will notify parents at Closing Flags & Announcements.

<table>
<thead>
<tr>
<th>Specialty Programs on Last Day of Day Camp</th>
<th>Day Camp– South</th>
<th>Carnival</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day Camp– North</td>
<td></td>
<td>EMS</td>
</tr>
</tbody>
</table>
Cub Scout Day Camp Requirements

**Tiger:**

My Tiger Jungle:
1- With your parent/guardian or other caring adult (referred to in the handbook as "your adult partner"), go for a walk outside, and pick out two or more sights or sounds of "nature" around you. Discuss with your partner or den.
3- Point out two different kinds of birds that live in your area. With your parent/guardian, other caring adult, or den, find out more about one of these birds.

Games Tigers Play:
1a Play two initiative or team-building games with the members of your den.
1b Listen carefully to your leader while the rules are being explained, and follow directions when playing.
1c At the end of the game, talk with the leader about what you learned when you played the game. Tell how you helped the den by playing your part.

Tigers in the Wild:
1- With your parent, guardian, or other caring adult, name and collect the Cub Scout Six Essentials you need for a hike. Tell your den leader what you would need to add to your list to prepare for rain.
2- Go for a short hike with your den or family, and carry your own gear. Show you know how to get ready for this hike.
3b- Listen while your leader reads the Leave No Trace Principles for Kids. Discuss why you should Trash Your Trash.
6- Find two different trees and two different types of plants that grow in your area. Write their names in your Tiger Handbook.
7- Visit a nature center, zoo, or another outside place with your family or den. Learn more about two animals, and write down two interesting things about them in your Tiger Handbook.

**Wolf:**

Call of the Wild:
1- Attend day camp
2- Make a list of weather changes that can happen and how to prepare for them
3- Recite the outdoor code, recite leave no trace principles, list how you were careful with fire or other dangers

Council Fire:
1- Participate in a flag ceremony, learn how to fold a flag and properly care for it
3- Talk to a policeman, fireman, veteran about community service

Howling at the Moon:
1- Show how to communicate in 2 different ways
2- Create a skit
3- Practice skit
4- Perform skit

Paws on the Path:
1- 6 Cub Scout essentials
2- Explain buddy system
3- Choose appropriate clothing for a hike
4- Recite the outdoor code, recite leave no trace principles, show respect for wildlife
5- Go on a 1 mile hike, find 2 interesting things you have never seen before
6- Name 2 birds, 2 insects, and 2 other animals, explain how they were identified

Finding Your Way:
4- Use a map and compass to go on a hike

Hometown Heroes:
2- Visit with a community agency and find out what they do

Paws of Skill:
1- Talk about being physically fit, share what to do to keep in shape
4- Talk about how to be a team member. List team sports, how working together as a team is successful
6- Talk about good sportsmanship and what it means to be a good sport
Cub Scout Day Camp Requirements

**Bear:**
Bear Necessities:
1- attend day camp

Fur, Fins, and Feathers:
1- go on a 1 mile hike, identify 6 signs that animals, insects, reptiles, etc... are living near the hiking route
2- visit a nature center/conservation area
4- observe wildlife from a distance

Paws for Action:
1- learn about the flag, say the Pledge of Allegiance, learn its meeting, display the flag at home for 1 month
3A- speak with a policeman or fireman and find out what skills they use for their jobs

Bear Picnic Basket:
2- prepare for cooking by explaining the importance of planning, tool selection, sanitation, cooking safety
5- with help plan/cook an outdoor recipe

Critter Care:
3A- visit with a local veterinarian or animal caretaker, discuss their job
3B- learn about careers with animals

**Webelos I:**
Cast Iron Chef:
1- Prepare a balanced meal for your den or family. If possible, use one of these methods for preparation of part of the meal: camp stove, Dutch oven, box oven, solar oven, open campfire, or charcoal grill. Demonstrate an understanding of food safety practices while preparing the meal.
First Responder:
6- Put together a simple home first-aid kit. Explain what you included and how to use each item correctly.
8- Visit with a first responder or health care professional.

Stronger, Faster, Higher:
6- With adult guidance, help younger Scouts by leading them in a fitness game or games.

Webelos Walkabout:
1- Plan a hike or outdoor activity.
2- Assemble a first aid kit suitable for your hike or activity.
3- Recite the Outdoor Code and the Leave No Trace Principles for Kids from memory. Talk about how you can demonstrate them on your Webelos adventures.

**Webelos II/Arrow of Light:**
Outdoor Adventurer:
A5,B4- Recite the Outdoor Code and the Leave No Trace Principles for Kids from memory. Talk about how you can demonstrate them while you are working on your Arrow of Light. After one outing, list the things you did to follow the Outdoor Code and Leave No Trace.
Fees & Registration

The cost of this camp is $115.00 per Cub Scout. Early bird discount can bring the cost down to $95 if registered prior to May 1st, 2020. Work with your Pack to register early at: www.HawkeyeBSA.org/camping/CubScoutCamping

*Each Day Camp has a separate registration link via the Council Calendar*

Each Scout will receive a patch and a t-shirt upon arrival on the first day of Day Camp. Please indicate the proper size of t-shirt your youth wears when registering them online.

Refund Policy

If it is necessary for a Scout to cancel his/her Day Camp reservation prior to coming to Day Camp, a refund request can be submitted to the council for review. **The refund form must be filled out and submitted to the Council Service Center no later than 5 days after the end of the camp that was to have been attended.** Refund requests will be reviewed as they’re received and the unit notified of the refund decision. If the refund request is approved, the refund will be issued to the unit. It is the responsibility of the unit to then reimburse the youth/family. Fees are not refundable for homesickness or dismissal from camp.

Refund request forms are available online at www.Hawkeyebsa.org/camping/CubScoutCamping

Camperships

No Scout should miss out on the opportunity to attend camp because of his/her financial circumstances. Units should make provisions in their planning to help Scouts earn money through unit fund raising projects to ensure that they can attend camp. The Hawkeye Area Council provides funds to help Scouts in need to attend Day Camp. Generally, camperships are available for up to 1/3 of the camp fee.

Campership forms are available online at www.Hawkeyebsa.org/camping/CubScoutCamping

All campership information is kept confidential. **Funds for camperships are available to Hawkeye Area Council Scouts only. Campership deadline is April 1, 2020. Units will be notified of campership amounts by April 5, 2020.**

Who Should Attend?

This summer camp experience is open to any Cub Scouts going into 1st through 5th grade.

Parent-to-Child Ratio

Each Pack is required to provide a minimum of 2 adults for a maximum of 8 children at camp, with another adult for each additional 4 children. Ratio of adult to Scout must be 1:4 with at least 2 adults to meet the requirement of two-deep leadership. Tigers are required to have an adult partner with them each day at camp. If your group does not have 2 adults, contact the director and your group will be partnered with another group for the week.
Advancement at Day Camp

The campers will have the opportunity to complete several Cub Scout adventure requirements. A list of requirements available for advancement will be provided to each participant on the final day of camp.

Trading Post & Thursday Carnival

During the last day of each Cub Scout Day Camp, the Scout Shop will set-up a Trading Post and will be well-stocked with snacks, scout stuff, camping gear and much more. Wondering how much money to send with your Scout? It’s up to you, but generally $20 - $40 will be enough to get your Scout plenty of snacks and souvenirs.

On the last day of Day Camp – South, we will provide the participants with a carnival. Participants (including adults) will have the option to purchase tickets for the carnival games! The forms of payment we will accept include; cash, check, and credit card.

*The carnival will only be provided to participants of the Day Camp– South. Please visit page 3, for a list of specialty programs provided at ALL Council Day Camps.

Health Forms Required

The Official BSA Health Form is required for all Scouts and adults and will be required to be turned in during registration on the first day of Day Camp!

The Official BSA Health Form can be found online at: https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_AB.pdf

You will need to complete Section A & B of the form and attach a copy of the families medical insurance card.

What to Bring to Camp

Each Scout has different needs, but here is what we recommend bringing to Day Camp:

(Please mark all items with youth’s name and Pack number.)

- Cub Scout Day Camp T-shirt (Will receive on the first day of Day Camp)
- Sack Lunch (Please pack a sack lunch for every day of the week)
- WATER BOTTLE!
- Day Pack or Backpack
- Insect Repellent
- Sweatshirt or Jacket
- Raingear
- Sunscreen
- Shoes and Socks (no open-toed shoes)
- Summer Clothing
- Extra Money for the Trading Post (Provided on the last day of Day Camp)
- Personal Medications with Written Instructions and include Scout’s name and Pack number
Health and Safety

Health and Accident Insurance

The Hawkeye Area Council, Boy Scouts of America currently provides supplemental accident and illness insurance for participants registered with the Hawkeye Area Council. For all out-of-council participants, insurance is the responsibility of the Pack and the Scout’s parents unless otherwise covered by their home Council. All accidents and illnesses must be reported to the Day Camp Health Officer and recorded in the Day Camp Health Log so that we can help document care in support of insurance claims. Records will be maintained by the Day Camp Health Officer.

Health Facilities

A qualified Day Camp Health Officer is on duty at all times. In the event of serious accident/illness, the patient will be taken to a clinic or nearby hospital. Parents will be informed if the Scout needs extensive care. The locations of hospitals in respect to the Day Camps are provided below:

- HAC Day Camp- South: Taken to the University of Iowa Hospitals & Clinics Emergency Room; 200 Hawkins Drive, Iowa City, IA 52242
- HAC Day Camp– North: Taken to UnityPoint Health - St. Luke’s Hospital; 1026 A Ave NE, Cedar Rapids, IA 52402

Medication

If a camper must take any kind of medicine while at Day Camp, this must be turned into the Day Camp Health Officer during morning registration and will be kept under locked supervision. Written instructions must be included with the Scout’s name, medication name, when to be administered, and what quantity to be administered. All medications must be given to the Health Officer in the original pharmacy container. This must be annotated on the medical form turned in while registering. It is IMPORTANT that the parent/unit leader keep track of the medications and times needed. Many times the Scout needs a reminder to find the medic.

Weather Emergencies

In the event of impending severe weather, participants will be notified by our program area staff to seek shelter. The shelter locations will be discussed and identified during the morning announcements every morning. The specific storm shelters locations in relation to the respected Day Camps are provided below:

- Day Camp– South: Iowa State University Extension and Outreach Building
- Day Camp– North: In the Tornado Shelter inside the Wickiup Education Center
Procedures, Policies & Information

Telephone

We require **ALL PARENTS TO PROVIDE THEIR CELL PHONE NUMBER WHEN REGISTERING THEIR YOUTH ONLINE!** In the event of an emergency, we will use our mass-texting service to notify all parents with any necessary updates.

Damage to Equipment or Facilities

Each unit will be responsible for their own youth while at Day Camp. Any damages to equipment or facilities because of abuse, whether willful or as a result of negligent or imprudent practices, that parent of the Scout involved could be financially charged to cover the cost of those damages.

Dress Code

Scouts will be asked to wear the their Day Camp t-shirt for the entire week of Day Camp. (Receive at registration on the first day of camp.) No open toed shoes are allowed. Please dress appropriately for all weather conditions.

Discipline

The Unit Leader, assistant leaders, and parents are responsible for the discipline and order of their own Scouts. The Camp Staff will not assume the responsibility for, or interfere with youth discipline unless it directly involves the health and safety of Scouts, or the Unit Leaders or parents are not present at the time of the problem. The Camp Director will be appraised of any problem by the staff member and will refer them to the parent or the Unit leader. No arrangements may be made to send a Scout home before informing the Camp Director of the situation. No initiations or hazing are permitted while at Day Camp.

Lost and Found

The Day Camp lost and found box will be located at the location of registration. Leaders need to remind Scouts to have their personal effects clearly marked with name and Pack number. Each Scout needs to take care of and safeguard their personal property. Do not take valuables to the program areas, or leave them lying unattended around camp. Please have Scouts check to ensure they have all their belongings before going home – we will not be held responsible for items left at camp.

Pets

Pets are not permitted at Day Camp unless the pet is a registered Service Animal.

Trash Disposal

Trash bags are provided to help you keep our Day Camp clean. Dispose of your trash daily by depositing it in any of the trash cans or barrels located throughout the camp.

Outdoor Hazards

In any trip to the out-of-doors the camper may encounter annoying insects and poisonous plants or animals. Each Scout leader should prepare their Scouts to recognize and protect against such outdoor hazards. The effects of poison ivy, ticks, etc., can be minimized with good personal practices. All injuries of this type should be reported to the Day Camp Health Officer for treatment and recording.
Procedures, Policies & Information Cont.

Sheath Knives

Non-folding sheath knives, throwing stars, or martial arts weapons are not allowed at Day Camp.

Alcoholic Beverages & Illegal Drugs

Alcoholic beverages or illegal drugs of any type will not be tolerated at ALL Day Camps. Possession of the same will result in immediate dismissal from the property. There will be no refund of unused camp fees.

Automobile Policy

All cars/trucks must be parked and remain in the central parking lot at ALL Day Camps. NO ONE IS TO RIDE IN THE BACK OF A TRUCK. THIS INCLUDES TRANSPORTATION OF SCOUTS TO OR FROM CAMP.

Firearms, Ammunition, Bows and Arrows

We will provide all BB guns, ammunition, bows and arrows needed for use as part of the Day Camp program. Personal equipment and ammo is not allowed at Day Camp.

Fireworks

Fireworks of any kind are not allowed at Day Camp. Violation of this rule may lead to immediate dismissal from camp.

Cub Camping Promotions During Packs Meetings

Pack Meeting Promotions

Are you looking for a way to excite your Cub Scouts to attend Day Camp or Cub Camping in the Hawkeye Area Council? If so, contact the Cub Scout Day Camp Director of your respected District to schedule a Cub Camping Promotion TODAY!

Promotion Expectations

When you schedule a Cub Camping Presentation with a Cub Camping representative, please ensure that you provide your Cub Scout parents & leaders enough notice to be present during that presentation. This will ensure that all parents receive the information needed on how to register their youth for a District Day Camp, Family Camp, Resident Camp, or for Cub Scout Marksmanship Day.

For more information about those additional Cub Camping opportunities, visit: https://hawkeyebsa172.org/camping/cubscoutcamping/
Frequently Asked Questions

Do we have to pre-register or can we walk in?
• Please pre-register to guarantee your patch, t-shirt and enough supplies are available. While walk-ins are welcome, we encourage everyone to pre-register so we can effectively prepare for camp.

What discounts are available?
• Early bird discount of $20 is available if registered prior to May 1, 2020.

What age must a child be to attend Day Camp?
• At least 7 years old (or entering the 1st grade in fall 2020) and older. All Tigers (entering 1st grade in fall 2020) must have an adult partner with them at Day Camp. All children older must adhere to the adult leadership requirement of 2 adults for every 8 children.
• Lions (entering Kindergarten in fall 2020) may not attend Day Camp per National BSA policies.

Does a child have to be a registered member with the Boy Scouts of America to attend Day Camp?
• No, we welcome any child (boy or girl) to attend Day Camp if they are of Cub Scout age (at least 7 years old or entering 1st grade in fall 2020). If a child is not registered with a Cub Scout Pack they must have an adult partner with them at Day Camp.

Do we sign up for Day Camp as a Pack or as a family?
• Packs/dens are encouraged to register together to ensure adequate adult supervision for their Scouts. If your Pack is not attending Day Camp you register as an individual Scout and we will place you with other Scouts from your area.

If we miss a day, arrive late or leave early can we still participate?
• Yes, you are welcome to participate anytime but remember it could interfere with specific advancements if an activity is missed that is an advancement requirement. Please make sure to let the director or your Pack leader know if you will miss time at camp. Children must be checked in and out of camp by an authorized adult (listed on the Health Medical Form).

Will my child earn advancement at Day Camp?
• There will be opportunities to accomplish advancement at Day Camp. A list of requirements completed at camp will be distributed on the final day of camp.

Can I volunteer at Day Camp?
• Yes! Day Camps are ran 100% by volunteers and we welcome additional assistance. All Day Camp volunteers must be registered with the Boy Scouts of America, complete youth protection training, and have background checks completed. If you are interested in assisting with Day Camp please email or call the Day Camp director of the camp you are interested in to inquire about what position you could help with.

If you have other questions not answered here, please contact any of the Cub Scout Day Camp Directors:

Council Day Camp Chair
Bret Baughman
Cell: (319) 360-3994
Email: bretb1974@gmail.com

Day Camp - South
Carl Herreweyers
Cell: (319) 430-9788
Email: carlherreweyers@yahoo.com
ADULT GROUP LEADERS (WALKER) JOB DESCRIPTION

The group leader shall:

- Have fun!
- All items made or collected at camp must be kept at the den site.
- At lunch, you are responsible for keeping track of your Scouts.
- Scouts must take all their possessions home at the end of each day.
- Make sure all Scouts are picked up by their individual rides.
- Make sure the buddy system is used always.
- In discipline, be fair and firm and no physical contact with any Scout.
- You are responsible for the discipline of your Scouts. Time outs from activities are acceptable. **If this does not work, notify the Camp Director or Camp Program Director.**
- Be aware of medical conditions and medications required by members of your unit.
- Escort Scout to Medic for First Aid.
- Assist the site director in teaching the skills necessary to complete the craft/activity. This means that you may have to help the kids in your den.
- In case of inclement weather, assist in teaching the skills necessary to complete the alternate craft/activity.
- Coordinate schedules within the pack to ensure the required ratio of 4:1 Scout/Walkers.
- Please refrain from using your cell phone. We are aware of weather conditions if they arise. We are Scouts. We are prepared. We have a plan.

Interested in helping? Contact your Day Camp Director below:

**Council Day Camp Chair**  
Bret Baughman  
Cell: (319) 360-3994  
Email: bretb1974@gmail.com

**Day Camp– South**  
Carl Herreweyers  
Cell: (319) 430-9788  
Email: carlherreweyers@yahoo.com