



The Order of the Arrow Unit Representative is a youth serving their Unit as the primary liaison to the Unit's Lodge or Chapter. They meet the Unit's needs by providing a communication and programmatic link to and from all Arrowmen, Scouts who are not presently members of the Order of the Arrow, and adult leaders. These efforts are meant to assist the Unit and its members in achieving the mission of the Boy Scouts of America, and at the same time fulfilling the Lodge's role in the Strategic Plan of the Order of the Arrow by being an integral part of the Council. By setting a good example, they will enhance the image of the Order of the Arrow as a service arm to their Unit.

### **OA Unit Representative Duties:**

- Reports to Unit's top elected Youth Leader.
- **May be included as a member of the Patrol Leader Council at the discretion of the Troop leadership.**
- Serves for a 12-month period (January thru December, to match the Lodge Calendar).
- Appointed 60 days before the Unit Election to facilitate election procedures and fulfill follow-up duties.
- May continue to coordinate with Ordeal candidates elected during their term as they progress to Brotherhood membership even after their term has expired.
- Attends Unit, Chapter and Lodge meetings regularly as a youth representative of the Unit and Order.
- Serves as a two-way communication link between the Unit and the Lodge or Chapter.
- Arranges with the Lodge or Chapter Election Team to conduct an annual Order of the Arrow election for the Unit at a time approved by the **Patrol Leaders Council**.
- Arranges with the Lodge or Chapter for at least one Camp Promotion visit to the Unit annually.
- Makes at least one High Adventure presentation to the Unit, to include the OA programs, annually.
- As requested by the **SPL**, participates in Unit Courts of Honor by recognizing: High Adventure participation of Unit members, induction of new OA members, changes in OA Honors of Unit members, leadership of Unit members, and other appropriate activities.
- Coordinates the Ordeal Induction process for newly elected candidates by ensuring they know the time and location of the Ordeal, providing information of what to bring to the Ordeal, and offering assistance (as needed) to the Lodge in the Ordeal process.
- Assists current Ordeal members in the Unit in sealing their membership by becoming Brotherhood members by ensuring they know the time and location of Brotherhood opportunities, assisting (as needed) in arranging transportation to the Brotherhood opportunities, and offering assistance to the Lodge (as needed) in the Brotherhood process. Also, at the discretion of the **PLC**, offers periodic training and discussions of OA principles, symbolism, and the Legend as needed by and appropriate for the Unit members of the Order.
- Leads at least one Unit Service Project for the community or Charter Partner during the year. May also serve, at the discretion of the **PLC**, as the Unit's Service Chairman.
- Assists the Unit (as appropriate) as a Trainer of leadership and outdoor skills.
- In all cases, advocates environmental stewardship and Leave No Trace camping principles.
- Sets a good example by wearing the Scout uniform correctly, showing Scout Spirit, and living by the Scout Oath, the Scout Law and the OA Obligation.

### **Flow of Information**

The following is a list of information that needs to flow between the OA Unit Rep and the Lodge or Chapter:

#### **Lodge/Chapter to Unit:**

- Lodge/Chapter Calendars
- Unit Elections visit
- Camp Promotions visit
- Community Service Project opportunities
- Invitations to Ordeal members to obtain Brotherhood membership
- Invitations to candidates to attend their Ordeal
- Resource lists
- OA Unit Rep Registration Forms
- Encourages OA members to be active in their Lodge and Chapter

#### **Unit to Lodge/Chapter:**

- Does the Unit conduct monthly campouts?
- Does the Unit attend a long-term camp?
- Do the Unit's older Scouts participate in High Adventure programs?
- Does the Unit need assistance with its outdoor program?
- Does the Unit need assistance with community Service Projects?
- Does the Unit need assistance with training?
- Do the Unit's OA members participate in Lodge and Chapter functions?
- Name of the new OA Unit Representative
- Reaction of the Unit members to the Lodge and Chapter program.